**The Hong Kong Council of Social Service - HKCSS Institute**

**“Certificate for Newly Promoted Supervisors and Managers in NGOs 2024”**

**Recommendation Form**

*Please return the completed form to the applicant for submitting to HKCSS Institute* ***by 12 July 2024****.*

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| **Full Name of the Applicant in English 申請人英文名字** |  |

**Reasons for recommending the applicant**

**推薦申請人報讀本課程的原因**

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**How would you describe the applicant as a team leader in your organisation?**

**試形容申請人是一位怎樣的主管？**

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**In what way do you think the applicant could contribute to your oragnisation after going through the learning journey?**

**預期申請人在完成本課程後，可以帶領團隊為 貴機構作出甚麼貢獻？**

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**By submitting this form, you understood that a successful applicant is obligated to engage in the programme activities organised by the HKCSS Institute.**

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| **Signature and Organisation Stamp :** |  |
| **Name :** |  |
| **Position :** |  |
| **Name of Organisation :** |  |
| **E-mail Address :** |  |
| **Telephone No. :** |  |
| **Date :** |  |

*<Remarks>*

*The referee can be the (1) Direct supervisor of the participant; (2) Senior management of the participant’s organisation; or (3) HR manager of the participant’s organisation.*